

Overview

The purpose of the organizational performance framework is to establish and communicate the compliance-related standards by which CMSD will monitor and evaluate its sponsored schools. The items included in the framework come from Ohio Department of Education requirements, contract requirements, and state law. When a number is listed in the Item column, it refers to the number from ODE's School Compliance worksheet, available online and updated annually. CMSD staff consulted with all of its sponsored schools to prioritize and organize these items. Items are weighted according to their importance and are organized into nine categories: Access and Student Rights, Health and Safety, Human Capital, Governance, Admissions, Educational Program, Fiscal, Site Visit, and Other.

CMSD aims to maximize school operational autonomy by articulating the base set of state and federal laws, rules, regulations, and contractual obligations that apply to its sponsored schools.

CMSD will primarily use Epicenter to track compliance. Items not submitted by Epicenter deadlines will result in lost points for those items. Policies/compliance items will be reviewed on due dates.

Some compliance-related requirements cannot be assessed via Epicenter. CMSD will also conduct fall and spring site visits, as required by law. CMSD will provide schools with advance notice of site visits. Please review the CMSD Comprehensive Site Visits: Purpose and Protocol document for detailed information on site visits. The bulk of Epicenter due dates are aligned with the fall and spring site visits. For example, CMSD will review all special education policies in the fall and all admission policies in the spring.

Scoring

100 points possible

Exceeds Expectations: 90 to 100 points

Meets Expectations: 80 to 89 points

Does Not Meet Expectations: Below 80 points

Category 1: Access & Student Rights, 18

Category 2: Health & Safety, 14

Category 3: Human Capital, 12

Category 4: Governance, 14

Category 5: Admissions, Enrollment, and Attendance, 8

Category 6: Education Program, 10

Category 7: Fiscal, 7

Category 8: Site Visit, 8

Category 9: Other, 9

Please note that the item numbers refer to ODE’s compliance list, which is available online (but updated frequently) at <https://education.ohio.gov/Topics/Community-Schools>. Most category items will be reviewed during the fall or spring site visit, except for items in Category 9 (Other) which will be reviewed in June.

1. Access & Student Rights (18 points possible)

1A) Subcategory: Special Education (13)

FALL REVIEW

Item	Description	Points possible	Points earned
171, 172, 174, 175, 176, 178	Written policies for special education as required by Ohio Revised Code: <ul style="list-style-type: none"> • Provision of services (171) • IEP development and implementation (172) • Confidentiality (174) • Identification and evaluation of homeless students with disabilities (175) • Free appropriate public education (176) • Ensuring compliance with IDEIA (178) 	6	
172	IEPs implemented as written	2	
173	Standards/procedures for identification and evaluation of students with disabilities consistent with federal and state law	2	
177	Services delivered in the least restrictive environment while also allowing for a continuum of services	2	
182	School submitted plan to ODE for serving students with disabilities	1	

1B) Subcategory: Student Rights (3)

SPRING REVIEW

Item	Description	Points possible	Points Earned
405 and 406	Does school provide due process for students suspended, expelled, removed AND does the school follow the policy?	2	

901	School has adopted policy on Positive Behavioral Intervention and Supports that complies with Ohio requirements	1	
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1C) Subcategory: Access

SPRING REVIEW

Item	Description	Points possible	Points earned
432	School will achieve racial and ethnic balance reflective of community it serves	2	

2. Health & Safety (14 points possible)

2A) Subcategory: Food safety (3)

FALL REVIEW

Item	Description	Points possible	Points earned
705	The school adopts a policy to protect students with peanut or other food allergies.	1	
778	School should ensure that at least one employee is present during food service who is trained in the Heimlich maneuver.	2	

2B) Subcategory: Facilities (5)

SPRING REVIEW

Item	Description	Points possible	Points earned
752	The school does not apply lead-based paint and complies with all orders and requirements for inspection, maintenance, and prevention of lead-based poisoning.	2	
759	The school timely submitted an emergency management plan in the form required by the Department and the plan was approved.	1	

	Did the school do all of their required rapid safety and dismissal drills? Including tornado drills in appropriate months and a drill within first 10 days of school.	2	
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2C) Subcategory: Student wellness (6)

SPRING REVIEW

Item	Description	Points possible	Points earned
703	The school screened pupils enrolled in either kindergarten or first grade prior to Nov. 1 for hearing, vision, speech and communications, or medical problems and developmental disorders AND notified parents of the screening before August 1.	2	
706	The school has adopted policies and procedures regarding child abuse reporting and training of all staff and volunteers as to their obligation to report and consequences for failure to do so. Requires policy and training records.	2	
755	The school board reviewed policies and procedures to ensure safety of students, employees and other persons using a school building from any known hazards in the building or on building grounds that pose an immediate risk to health or safety.	1	
761	School adopted required policy prohibiting harassment, intimidation and bullying.	1	

3. Human Capital (12 points possible)

3A) Subcategory: Licensure/Professional

SPRING REVIEW

Item	Description	Points possible	Points earned
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118	The school sees that students on reading monitoring improvement plans (applies to grades 3 and 4 only) are taught by teachers with the appropriate license, endorsements, and/or qualifications.	1	
603	The school will suspend a person from all duties that require the care, custody, or control of a child during the pendency of the criminal action against the person-applicable when an employee was subject to criminal action.	1	
611	The school has a local professional development committee to determine coursework and other professional development needed by licensed educators to satisfy the renewal of such licenses.	1	
607 and 612	All school teachers, aides, and providers are properly licensed by the State Board of Education.	2	
Teacher retention		2	

3B) Subcategory: Background checks

FALL REVIEW

Item	Description	Points possible	Points earned
622, 623, 624, 625, 626	The school has done all required criminal background checks	5	

4. Governance (14 points possible)

SPRING REVIEW

Item	Description	Points possible	Points earned
665	The school shall post on the school's website the names of the school's governing authority and provides, upon request, the name and address of each member of the governing authority to the sponsor of the school and the Ohio Department of Education	1	

664	The school's meetings of its governing authority are public meetings, provide public advance notice, and follow all laws with respect to proper public meeting protocol.	3	
667	The school's governing authority members, fiscal officer, administrators and supervisory staff are annually trained on the public records and open meetings laws.	1	
316/668	Public and student records. The school fills public records requests timely and at least one person, as designated by the school, has attended training approved by the attorney general about the school's obligations pertaining to public records	3	
658	Ethics. Governing authority members have no interest in public contract, etc.	1	
659	No member of governing authority also on district board	1	
661	Independent counsel used when required	1	
662	Comprehensive Plan	3	

5. Admissions, Enrollment, and Attendance (8 points possible)

FALL REVIEW

Item	Description	Points possible	Points earned
401	The school provides parents with the proper notice of truancy, utilizes an intervention strategy and/or files a complaint in juvenile court when appropriate for students that are truant. The board is to adopt policy regarding habitual truancy and intervention strategies.	2	
426	The school has an admission procedures that specify the items outlined in ORC 3314.06	2	
427	Does the school have an admission policy that addresses students residing outside the district of residence? Yes/No	1	
429	The sponsor monitors the school to confirm the school's complete and accurate reporting of student enrollment data used to calculate payments, and reviews the school's borrowing and expenditures for consistency with legal requirements	1	
436	The School provides parents or guardians with a copy of the most recent report card during the admissions process.	1	
Lottery		1	

6. Education Program (10 points possible)

SPRING REVIEW

Item	Description	Points possible	Points earned
101	The sponsor confirms annually that the school provides at least 920 hours of learning opportunities to at least 25 students.	1	
105	The school has adopted a policy, updated annually, governing academic prevention and intervention services covering requirements of law, which include but are not limited to measuring student progress, identifying students not attaining proficiency thresholds, collect and using student performance data, and provision of prevention/intervention services.	1	
107	The school implements interventions outlined by Ohio's "No Child Left Behind Act of 2001"	1	
116	The School promotes students to fourth grade when all criteria outlined in ORC 3313.608 are met.	1	
117	The school continues any required intervention services for students not promoted to 4th grade, consistent with the requirements of 3313.608.	1	
217	School provides intervention services to students not meeting certain proficiency level	2	
220	The school administers state diagnostic tests to students in required categories and to all students in the appropriate grade level at least once annually, providing the information to parents and the Department.	1	
309	The School administers all required assessments and submits all data required to calculate the report card to the Department.	1	
902	The School adopted a grade promotion and retention policy that prohibits the promotion of a student to the next grade level if the student has been truant for more than 10% of the required attendance days of the current school year and failed two or more of the required curriculum subject areas, unless the student's principal and teachers of any failed subject areas agree the student is academically prepared for the next grade level.	1	

7. Fiscal (7 points possible)**SPRING REVIEW**

Item	Description	Points possible	Points earned
308	The school follows all guidelines and timely submitted complete and accurate EMIS data, using a software package certified by the Department. Each fiscal officer appointed under section 3314.011 of the Revised Code is responsible for annually reporting the community school's data under section 3301.0714 of the Revised Code.	1	
502	Schools that receive funding under Title I must maintain the required level of expenditures on an annual basis as outlined in federal regulation	1	
503	The school reports all financial information in an easily understood format and by the reporting categories and subgroups required by the Department.	1	
504	Annually, the school provides a financial plan detailing an estimated budget and the per pupil expenditures.	1	
506	The Schools filed annual financial reports with the Auditor of State that are prepared using generally accepted accounting principles.	1	
509	The school has liability insurance sufficient to cover any risks to the school.	1	
Audit	Audit devoid of significant findings and conditions, material weaknesses or significant internal control weaknesses; no ongoing concerns	1	

8. Site Visit (8 points possible)

Item	Description	Points possible	Points earned
Fall Site	Please see CMSD's Comprehensive Site Visit protocol, available at	4	

Visit	http://www.clevelandmetroschools.org/Page/6133		
Spring Site Visit	Please see CMSD's Comprehensive Site Visit protocol, available at http://www.clevelandmetroschools.org/Page/6133	4	

9. Other (9 points possible)

JUNE REVIEW

Item	Description	Points possible	Points earned
Other ODE requirements	Please see ODE's School Compliance worksheet, available online at http://education.ohio.gov/Topics/Community-Schools and updated annually.	5	
CAPs	This refers to Corrective Action Plans.	2	
Intervention Protocol	CMSD's intervention protocol appears at the end of this Attachment.	2	